**Governance Board Meeting Minutes**

February 12, 2013

Location: Ripon Middle School

Catalyst Conference Room

Attendees: Sandy Wisneski

 Tom Hoh

 Candie Baker

 Adam Mielke

 Jean Rigden

 Jack Christ

 Amy Pollesch

Absent: Tim Scottberg

1. Call to order

Adam called the meeting to order at 4:35 pm

* 1. Affirmation of open session
1. Review and approval of minutes of January 8, 2013 (submitting in advance) the minutes were approved with a change to the members present. It is noted that both Amy Pollesch and Tim Scottberg were present at the January 8, 2013 meeting. They are listed in the minutes as absent.
2. Community Input

Sandy reported on the current section numbers and application numbers. Currently Catalyst Charter Middle School has 30 7th graders (going into 8th grade) with 1 request to transfer from RMS. Currently the 6th grade is at 56 (going into 7th grade). 53 applications have been turned in for 5th grade students or next year’s 6th grade to go to Catalyst Charter Middle School. 8 students from Quest Elementary have applied for RMS and one student from Murray Park Elementary has applied for Catalyst.

1. Administrator’s report

a. Initial Enrollment Numbers- see Sandy’s report in community input

b. Initial Staffing Picture- depends on class numbers. It is a possibility that Catalyst could be 7 sections if the board allows 3 sections of 6th grade, 2 sections of 7th grade, and 2 sections of 8th grade. The board will need to decide on the section numbers during action items tonight.

c. Budget Preparations- depends on section and enrollment numbers.

d. ALEKS Math Data- Tom forwarded the ALEKS math data to the board members. The intent was to see if Catalyst students who are using ALEKS math were showing the same growth as students in RMS receiving all direct instruction in math. The SMI results show that Catalyst students are making growth at or above their RMS peers.

e. Achieve 3000- Tom just today received results from Achieve 3000. The graph showed good growth in all classes.

1. Committee reports

 The sustainability committee gained a member and will be getting a budget report from Tom at the next meeting to help make future decisions. The community relations committee brought too many carrots to the show case night.

1. Old Business and Discussion Items
	1. Deeper implementation of STEM into Catalyst Charter Middle School – Sandy would like the board to look at funding to help Catalyst have more science opportunities.
	2. How should specials be a part of Catalyst – separate or embedded – Some factors include having a prep hour for the Catalyst teachers and having project time with help from specialist teachers. The board’s decision is to support the teachers to foster a blend between pull out special times and support from the specialist teachers.
	3. Ripon charter school’s combined meeting- March 18th from 4:30-5:30 at Lumen Charter High School. Agenda items at the meeting will include:
		1. How can WISN provide more useful resources to all charter schools?
		2. What are the needs of our charter schools (and non-charter) over the next 5 years?
		3. How are we going to handle the future of governance boards or some version of a combined board(s) for our charters here in Ripon?
2. Action Items
	* + 1. Summer School Policy and Guidelines – Sandy made a motion to table this item and Jean seconded the motion. It is being brought before the RASD for a district wide policy, so a decision is not needed at our board level at this time.
			2. Enrollment Caps – Sections: How many per grade level?

Jack made a motion to accept up to 7 sections of classes in Catalyst (3-6th grade, 2-7th grade and 2-8th grade). Amy seconded the motion. The board passed the motion with a 4-2 vote.

1. New Business

None bought up.

1. Evaluation of Meeting

The meeting was exciting with great discussions.

1. Adjourn

The meeting was adjourned at 6:17 pm.

Our next meeting is Tuesday, March 12, 2013 at 4:30 pm.